



## How You Can Help

### Become A Volunteer

Volunteers make all the difference! LOC is constantly looking for new faces to help as mentors, computer lab instructors, financial planners and in many other areas. All possessing kindness, generosity, and a desire to assist fellow members of the community are encouraged to visit and become a part of the LOC family. Choose from a variety of interesting positions. Training is available and schedules are flexible.

### Give Financial Support

You may wish to make an annual or monthly tax deductible contribution to the ministry of LOC.

### Give Food & Clothing

Food, Baby foods, diapers, personal hygiene products, good used clothing and furniture are always needed.

## Lancaster Outreach Center

1120 Randlett St.  
Lancaster, TX 75146  
Phone: (972) 227-0138  
Fax: (972) 227-5117  
www.l-o-c.org  
Email: [info@l-o-c.org](mailto:info@l-o-c.org)

### Regular Client Services

#### Available:

Monday - Friday  
9:00-1:00

Employment Services Available  
After Hours by Appointment

### For More Information, Contact:

#### **Monica Runion**

Employment Specialist  
[mrunion@l-o-c.org](mailto:mrunion@l-o-c.org)

#### **Ronnie Lowe**

Executive Director  
[rlowe@l-o-c.org](mailto:rlowe@l-o-c.org)



LOC is Proud to be a  
United Way Affiliate



Are You Looking  
For . . .

***A Better Life?***

***A Better Job?***



**HOPE**  
Helping Others  
Pursue Employment

1120 Randlett St.  
Lancaster, Texas

*A Program of the  
Lancaster Outreach Center*



**Lancaster Outreach Center**, an interfaith social service agency, is committed to relieving suffering, restoring dignity, and promoting self-sufficiency, by providing assistance and support to the people of South Dallas County.

### ***Do you have a desire for a better life?***

Families are struggling and need and deserve assistance to meet immediate and long-term needs. To have any hope of self-sufficiency we must help them reduce expenses and increase income. Adults need jobs or better jobs. They also need training and help removing various barriers to get the necessary jobs.

Today, it is not just about finding any job. A person needs to find a job that will enable them and their family to live. For many, a living wage requires working two or three jobs. With a little additional training and honing of skills they can get a better job that will provide adequate income.

We work with local agencies, employers, staffing agencies and individuals to help make dreams come true.

Clients are given various assessments to help them make career decisions. Clients can come to

the Computer Lab on their own time to work a self-guided employment program, conduct job searches and enhance their resume and interview skills. Clients will meet regularly with the Employment Specialist for review. LOC also provides a childcare subsidy in some cases for families as they look for and begin a job.

The LOC treats everyone with dignity and respect. We exist to assist all in need to acquire the basic necessities of life. We also believe in helping and rewarding those who are willing to work to better themselves and their condition in life.

***This program helps clients obtain stable and adequate employment through proper screening, training, motivation and networking to enable their family to be self-sufficient.***

### **Description of Activities**

- Client will request an appointment with the Employment Specialist or be referred by a social worker.
- Follow up meetings and classes will be scheduled.
- Clients will complete Career Interest and Skills Assessments.
- A self-paced CD based curriculum, *Employability and Work Maturity Skills* will be used by the client and supervised by the Employment Specialist.
- Additional instruction will also be given in interview skills, resume writing, job hunting, proper dress and behavior.
- The Employment Specialist works with the Chamber of Commerce, Economic Development Office, local employers and other employment agencies to place clients.
- Assistance incentives will be offered to those who continue and complete the program.

**What are you waiting for? Call 972-227-0138 for more information or for an appointment with the Employment Specialist.**